

**St. Mary's County Regional Airport  
Airport Advisory Committee Meeting  
27 October 2014 Minutes**



- I. CALL TO ORDER - Mr. LaValle called the meeting to order at 1800. A quorum was present with Mr. VanOrden, Mr. Anderson, Mr. Richardson, and Mr. Adair (alternate). Ms. Edgell, (alternate) was excused. Mr. Whipple, St Mary's County Staff Advisor, was present.

Public present: Mr. Weaver, Mr. Reed, and Mr. Frech. Mr. Bildman was excused.

- II. September draft Minutes- Approved.

III. CHAIRMAN'S REPORT

- Membership Updates – The AAC is still seeking new candidates to fill committee vacancies. Discussed county-wide shortages for many committees. Need to consider recruitment within the Airport Community to fill membership or request BOCC to reduce the AAC membership needed for quorum.
- Election of Vice Chairman. Mr. Anderson was nominated, voted and accepted committee position as Vice Chairman.
- General discussion on draft 2014 Annual Report process.

IV. Public Comments

- Mr. Frech asked for status on Airport Rules and Minimum Standards. Currently under review by County Attorney and need BOCC Public Hearing after St Mary's County 2014 elections.

V. Department of Public Works & Transportation Report

- Airport Capital Improvement Plan (ACIP) Update
  - Washington Gas agreement with St Mary's County. Joint effort funding supported by FAA (90%), State (5%) and County (5%). Natural gas line will be moved to new location to clear the way for the road relocation.
- County Development Review Report (TEC Nov 2014)
  - Nov. Agenda – Minor Site Plan; TEC # 14-13100045 (within A/E overlay Area 4), Hodges Auto Sales. Review of a 5.096 square foot office building.
- Airport Operations and Maintenance
  - AWOS Scheduled for maintenance next month (Nov).
- Airport Development Update
  - Reviewed airport development letter for new hangar project from George Erichsen, Director to Commissioners of St Mary's County and County Administrator.

VI. FBO and Leaseholder Report

- Airfield Operations Report/Updates
  - Facility inspection and maintenance on-going. Plan for re-striping the taxiways and fire bottle maintenance.

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- New Hangar Project update
  - Project on track for schedule. Ready to pour concrete. Hangar Row T (5 hangars) started. The project Phase I has 30 hangars on order with manufacturer.

VII. New Business

- None.

VIII. Next Meeting - Next regular meeting scheduled for 8 December 2014 at 1800, terminal building conference room.

IX. ADJOURNMENT- The meeting was adjourned at 1846.

Submitted,

A handwritten signature in black ink, appearing to read "Daniel Van Orden", written over a horizontal line.

Daniel Van Orden

**Secretary**

Approved,

A handwritten signature in black ink, appearing to read "Jacquie La Valle", written over a horizontal line.

Jacquie La Valle

**Chairman**